

Indiana University South Bend Archives

Guide to the University Center for Excellence in Teaching (UCET) Collection

Summary Information

Repository:

Indiana University South Bend Archives

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Creator: Indiana University South Bend

Title: University Center for Excellence in Teaching (UCET)

Extent: 0.4 cubic feet

Abstract:

The UCET collection focuses on the University Center for Excellence in Teaching at Indiana University South Bend. This organization was developed in the late 1990's as a way to enhance and support the teaching and professional experience for Indiana University South Bend faculty. UCET's mission statement provides a map as to how they accomplish their goals:

- A broad spectrum of ideas and strategies, including innovative and alternative methods of instruction.
- Strategies and support for assessment of teaching effectiveness and student learning.
- Services such as confidential consultations, workshops, mentoring programs and conference funding.
- Access to teaching technology and training.
- Opportunities for university-wide dialogue on teaching and learning.
- Overall support for the strengthening of teaching and learning on the IU South Bend campus.

Collection and Scope Note:

Most of the items in the collection are flyers and newsletters that describe events and lectures given by UCET. Some of the items describe annual events, such as the Annual Midwest Conference on the Scholarship of Teaching and Learning or the Teaching with Technology Fair. Other events fall under an ongoing series title like the workshops under the banner of Teaching Well with Technology. Lectures occur regularly and are of varying topics of interest to faculty and staff. UCET also provides the faculty with first year orientation, resources for using course software, evaluations, and assistance with faculty promotion and tenure.

Several folders contain organizational information about the building and running of UCET. They are in the form of memos, reports and correspondence.

The collection is arranged chronologically.

Administrative Information

Access Restrictions:

This collection is open for research. Advance notice is required.

Usage Restrictions:

Copyright interests for this collection have been transferred to the Trustees of Indiana University. For more information, contact the Indiana University South Bend Archivist.

Preferred Citation:

[Item], UCET, Indiana University South Bend Archives.

Processing Information:

Processed by Susan Jacobs in the Fall of 2011. Updated by Student Workers Eric Walerko and Joshua Crain in the Summer of 2012.

Box 1

1. UCET: Flyer, Classroom Action Research, 9/24/1997.
2. UCET: Report, Annual Report of UCET, 7/98-12/1998.
3. UCET: Flyer, Putting Your Course Online, 11/13/1997.
4. UCET: UCET News, 1997, 2000, 2003.
5. UCET: Flyer, Teaching Portfolios: Their Value and content, 1/29/1998.
6. UCET: Flyer, Building Bridges, 1/31/98.
7. UCET: Flyer, Designing Effective Writing Assignments Tied to Course Goals, 3/16/1998.
8. UCET: Flyer, Teaching Graduate Students, 4/1/1998.
9. UCET: Flyer, The Web and Related Issues, October 1998.
10. UCET: Report, Developing an Instructional Operations Complex for UCET, 1998-1999.
11. UCET: Memos and Correspondence, Building the UCET Center, 1998.
12. UCET: Memos and Correspondence, Working conditions Survey, 1999.
13. UCET: Newsletter, Back to School, 1999.
14. UCET: Flyer, Grand Opening Flyer, 4/14/2000.
15. UCET: Flyer, The 2nd Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 3/23/2001.
16. UCET: UCET Position Announcement, March 2003.
17. UCET: Reference Guide for New Faculty, 2004.

18. UCET: Flyer, The 6th Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 4/15/2005.
19. UCET: Flyer, Invitation to Join a Teaching Circle at UCET, 2006.
20. UCET: Flyer, The 7th Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 4/7/2006.
21. UCET: Flyer, Holiday Event, 12/4/2006.
22. UCET: Flyer, The 8th Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 4/13/2007.
23. UCET: Bulletin Board Post, Effective Online Teaching Seminar at UCET, 11/26/2007.
24. UCET: Flyer, The 9th Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 4/11/2008.
25. UCET: Bulletin Board Post, UCET Sponsors Seminars on Academic Integrity, 1/29/2008.
26. UCET: Bulletin Board Post, Nimrod Luz Presentation on Doing Ethnography in Israel, 3/25/08.
27. UCET: Bulletin Board Post, Applying Fair Use Doctrine Web Conference at UCET, 9/4/2008.
28. UCET: Bulletin Board Post, UCET Sponsors a Seminar with Dr. Cathy Borshuk on Group Work, 11/4/2008.
29. UCET: Bulletin Board Post, Second Life Presentation at UCET on November 20, 11/4/2008.
30. UCET: Flyer, Teaching Well with Technology, Schedule of Seminars, Spring 2009.
31. UCET: Bulletin Board Post, New UCET Director, 2/21/09.
32. UCET: Bulletin Board Post, UCET Scholarship of Teaching and Learning, 3/2/2009.
33. UCET: Bulletin Board Post, Classroom Management Workshop at UCET, 3/15/2009.
34. UCET: Flyer, Professional Development Discussion Series, Fall 2009.
35. UCET: Flyer, Teaching Well with Technology (TWWT), Fall 2009.
36. UCET: Flyer, The 11th Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 4/9/2010.
37. UCET: Flyer, Teaching with Technology Fair and Seed Grant Call for Proposals, 2010.
38. UCET: Flyer, Presentation and Event Flyers, Various Dates.
39. UCET: Bulletin Board Post, UCETs Teaching Well with Technology (TWWT) Event, 8/4/2010.
40. UCET: Bulletin Board Post, This Week: Wednesday & Thursday UCET Teach, 9/22/2010.
41. UCET: Flyer, "Teach" October Workshop Dates, October 2010-2011.
42. UCET: Bulletin Board Post, UCET's TWWT Event This Week: Web 2.0, 11/8/2010.
43. UCET: Flyer, 2010 UCET Holiday Event, 12/2/2010.
44. UCET: Bulletin Board Post, Annual Report Seminar with Peter Bushnell, 12/18/2010.
45. UCET: Flyer, UCET to You: Faculty Development on your Schedule, No Date.

46. UCET: Flyer, Resources about Student Services, No Date.
47. UCET: Bulletin Board Post, Seminar on Copyright Issues, No Date.
48. UCET: Flyer, Thomas B. Smith Memorial Fund, No Date.
49. UCET: Flyer, Time-Efficient Responding and Grading in Writing-Intensive Courses, No Date.
50. UCET: Bulletin Board Post, International Student Services Seminar at UCET..., 1/13/2011.
51. UCET: Bulletin Board Post, Working Effectively with Students with Autism Seminar, February 2011.
52. UCET: Bulletin Board Post, This Week at UCET: Faculty "Clicker" Workshop, 2/1/2011.
53. UCET: Bulletin Board Post, The Seven Principals for Good Practices in Undergraduate Education, February 2011.
54. UCET: Bulletin Board Post, Distance Learning Interest Group Meeting – February 28 at UCET, 2/24/2011.
55. UCET: Flyer, Academic Integrity and Turnitin.com, March 2011.
56. UCET: Bulletin Board Post, Oncourse Original Test & Surveys Migration Workshop, 3/10/2011.
57. UCET: Bulletin Board Post, D.L. Interest Group Meetings – Tuesday, March 29th at UCET, 3/27/2011.
58. UCET: Bulletin Board Post, Using IRB Process as a Pedagogical Tool: UCET's TEACH Event, 4/6/2011.
59. UCET: Bulletin Board Post, April 27 Teaching with Tech Fair and Seed Grant CFP, 4/12/2011.
60. UCET: Bulletin Board Post, 12th Annual Midwest Conference on the Scholarship of Teaching and Learning (SoTL), 4/15/2011.
61. UCET: Bulletin Board Post, Distance Learning (DL) and University Center for Excellence in Teaching (UCET) April Events, 2011.
62. UCET: Bulletin Board Post, Summer Seminar and Workshop through UCET and Distance Learning, 6/3/2011.
63. UCET: Bookmark, February Events, No Date.
64. UCET: Flyer, Fall 2011 Professional Development Series, Fall 2011.
65. UCET: Bulletin Board Post, Engaging Students in Group Discussions, UCET Teach Event, 9/3/11.
66. UCET: Bulletin Board Post, Assessment Hands-on Workshop: Writing Effective Test Items, 10/20/11.
67. UCET: Bulletin Board Post, UCET TEACH, 7 Principals For a Good Practice in Undergraduate Education, 10/20/11.
68. UCET: Bulletin Board Post, Student Advisory Brownbag Discussion, 10/20/11.

69. UCET: Bulletin Board Post, PowerPoint vs. Prezi, UCET TWWT Presentation, 10/20/2011.
70. UCET: Bulletin Board Post, Senior Lecturer Policy Information Session - October 24, 10/20/2011.
71. UCET: Bulletin Board Post, The Heart of Higher Education Discussion Group, 10/27/2011.
72. UCET: Bulletin Board Post, Developing Instruction and Strategies Hands-On Workshop, 10/28/2011.
73. UCET: Bulletin Board Post, Sessions on International Students Regulations, 11/15/2011.
74. UCET: Bulletin Board Post, UCET Group for Tenure or Promotion Dossier Preparation, 11/15/2011.
75. UCET: Bulletin Board Post, Using Peermark and Grademark to Improve Written Feedback, 11/21/2011.
76. UCET: Bulletin Board Post, UCET Sponsored Workshop, Introduction to the Student Information System SIS, 11/22/2011.
77. UCET: Bulletin Board Post, UCET Professional Development Series, 1/20/2012.
78. UCET: Newsletter, UCET Spring 2012 Newsletter, January 2012.
79. UCET: Flyer, Lecturer Policy Seminar, March 19&20, 2012.
80. UCET: Web-print, Scholarship of Teaching and Learning Conference, March 26, 2012.
81. UCET: Flyer, Writing Effective Test Items to Assess Learners' Performance, March 29, 2012.
82. UCET: Bulletin Board Post, SEED Grant, Tech fair, UCET/FACET Spring Celebration, April 02, 2012.
83. UCET: Bulletin Board Post, SEED Grant/Tech Fair, April 11, 2012.
84. UCET: Flyer, JoSoTL Discussion, April 19, 2012.
85. UCET: Flyer, Centers' Directors Speak on SoTL and Internationalization, April 19, 2012.
86. UCET: Bulletin Board Post, Explore Global Learning Opportunities and SOTL, April 19, 2012.
87. UCET: Flyer, Gaming in Higher Education, April 25, 2012.
88. UCET: Flyer, UCET/FACET Spring Celebration, April 26, 2012.
89. UCET: Flyer, An Evening of Professional Development for Associate Faculty, May 9, 2012.
90. UCET: Workshop descriptions, Faculty Development Workshops, June 2012.
91. UCET: Flyer, New Faculty Orientation, Fall 2012